

Franklin School Building Committee Minutes

June 11, 2012

Call to order: 6:30 p.m.

Mr. Mercer

Attendance: Mr. Feeley, Mr. Mason, Mr. Cafasso, Mr. Light, Mr. Nutting, Mr. Mercer, Mr. Halter and Ms. Collins. Also in attendance were Mr. Fennell from Daedalus Projects, Mr. Jordan and Mr. Valentine from Ai3 Architects, Mr. Chagnon from Pare Corporation and Mrs. Bradner from Birchwood Design Group. Mrs. Sabolinski, Mr. D'Angelo, Mr. Cameron, Mr. Leblanc, Mr. Goode and Mrs. Mullen were not in attendance.

General Business:

A motion was made to approve the minutes from the May 3, 2012 School Building Committee meeting.

Motion: Mr. Feeley

Second: Mr. Mason

Approve: 8

A motion was made to approve the following invoices from Ai3 Architects:

- Invoice #0008B-1105.00 in the amount of \$379,225.94
- Invoice #009E-1105.00 in the amount of \$947.98
- Invoice #0010E-1105.00 in the amount of \$22,000.00
- Invoice #R6-1105.00 in the amount of \$6,428.17

Motion: Mr. Feeley

Second: Mr. Mason

Approve: 8

Mr. Fennell noted that these invoices bring the 60% construction documents to 100% completion.

A motion was made to approve the following invoices from Ai3 Architects:

- Invoice #0009B-1105.00 in the amount of \$80,610.58
- Invoice #0011E-1105.00 in the amount of \$4,976.90
- Invoice #0012E-1105.00 in the amount of \$29,70000
- Invoice #R7-1105.00 in the amount of \$464.86

Motion: Mr. Feeley

Second: Mr. Mason

Approve: 8

Mr. Fennell noted that these invoices bring the 90% construction documents to 25% completion.

A motion was made to approve invoice #120506 from Daedalus Projects in the amount of \$20,000.00.

Motion: Mr. Feeley

Second: Mr. Mason

OK
TD Mercer
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Approve: 8

Presentation/Discussion: Mr. Mercer noted that the 60% construction documents are fully complete and have been filed. He also noted that we are a quarter of the way through the 90% construction documents. Lastly, he noted that we are going through Pre Qualification now and that 107 bidders have filed.

Mr. Jordan noted that the 90% construction documents are due to the cost estimator July 13th. They expect a two week turnaround and plan on meeting with Daedalus on July 31st to reconcile the estimates. He discussed with the Committee the important upcoming dates and noted that August 10th is the document release date to potential bidders.

Mr. Chagnon discussed improvements to the site plan that have been made since the last time he met with the Committee. They have eliminated the retaining walls – as a result, the fields have shifted slightly. They added vehicular access into the track and field area and they have made a bus connection between the high school and the Horace Mann middle school. They are still working on locations of cross walks and speed tables. They are also still working on the parking lot – deciding whether to add another way in to alleviate congestion during larger school events. After much discussion, it was decided that they need to rework the access into the high school and middle school for bus and car pick up from Oak Street. The Committee would also like them to look into the addition of fencing along the ball field closest to the street.

Mrs. Bradner discussed the entrance to the building. She noted how they came up with a plan to draw more attention to the main entrance by playing with the paving pattern to visually draw attention to the front entrance. They are also playing with landscaping to frame the view of the entry. They also opened up the entrance to the library – adding more wall seating and tables.

Lastly, Mr. Jordan discussed the library and media center – which he described as an interactive, collaborative space with a modern feel to it.

Meeting Dates: The next meeting is tentatively scheduled for July 9th at 6:30 p.m. It was noted that the meeting may be pushed back until the end of July.

Adjourn: 7:45 p.m.

Motion: Mr. Feeley

Second: Mr. Mason

Approve: 8

Respectfully Submitted,

Maureen Barker

**Franklin School Building
Sub Committee
Meeting Minutes**

July 13, 2012 at 10:00 am

Attendance: Mr. Nutting, Mr. Mercer, Mr. D'Angelo, Ms. Collins, Mr. Fennell and Mrs. Bragg from Daedalus Projects, Owner Project Manager (OPM), Daren Sawyer from Ai3 Architects.

Purpose: To review and complete a list of pre-qualified Contractors from the Statement of Qualifications submitted by Contractors back on May 30, 2012 per the Town's Request for Qualification from General Contractors and Filed Sub Bid Contractors and the re-bid on July 5, 2012 for 2 trades.

Those in attendance suggested that the High School Building Chairman Tom Mercer be named as the Chairman of the Sub-Committee Review Committee.

The OPM, Architect, and those in attendance reviewed the submittals and individual scores, references, and completed a formal pre-qualification list for General Contractors and 15 trade filed sub-contractors all attending were in consensus on the scores.

A formal letter will be sent to all Contractors that are pre-qualified and to those Contractors not achieving the score established by the State.

The OPM suggested the following bid dates:

First Information Session: 10:00 am on Wednesday, August 22, 2012

Filed sub-bid trades due: 2:00 pm on Tuesday, September 11, 2012

Second Information Session: 10:00 am on Monday, September 17, 2012

General Contractor Bids due: 2:00 pm on Tuesday, September 25, 2012

7/23/12
